

The logo for Azorean Restaurant & Bar features the word "AZOREAN" in a large, white, serif font with a yellow swoosh underline. Below it, "Restaurant & Bar" is written in a smaller, white, sans-serif font.

(978)283-5500



***The Azorean Restaurant is honored to host your special event!***

*Check with us via phone or email to make sure that your desired date and time is available.*

## **Function Room Terms and Conditions** rev. 2/27/16

1. A minimum of \$350.00 non-refundable deposit is required to secure the space and date for this event. This deposit will be applied to the total bill. The entire payment will be due on the day of the event.
2. A thirty (30) day notice is required for cancellations.
3. The function room can accommodate a maximum of 41 guests (45 including 4 bar stools).
4. All functions will be charged at a minimum of 35 ADULT guests. If fewer guests attend, the final invoice will be based on the 35 adult guest cost.
5. A guaranteed confirmation of the guest count is required no less than three (3) business days prior to the event. Once given, this guaranteed number cannot be reduced.
6. The final invoice will include all menu selections and additions, beverages, tax, and 18% gratuity.
7. Cash and credit cards will be accepted as payment. However, a MAXIMUM of four (4) cards may be used. The bill must be EVENLY split between those cards.
8. All meals will be served "family style".
9. You may choose to have a hosted bar or your guests may order individually. When guests order alcohol beverages individually, there will be ONE (1) check given to each table and only ONE (1) credit card (or cash) will be accepted for each table. The check will include tax and an 18% gratuity.
10. All food and beverages served must be provided by the Azorean Restaurant. The ONLY exception is a celebratory food item such as a birthday cake, but only if prepared by a licensed food vendor.
11. Management will monitor alcoholic beverage consumption and reserves the right to intervene.
12. The Client will obtain authorization in advance from the Azorean Restaurant as to décor additions, tabletop decorations, and any props brought in for the function.
13. The Azorean Restaurant is not responsible for any items lost, left unattended, or not removed after the scheduled event.
14. The Client will provide adequate adult supervision of children, and will be held responsible for acceptable behavior of the children as it relates to the Azorean Restaurant property and other guests.
15. Parking arrangements will be determined by the Azorean Management when the contract is signed.

***Relax and enjoy the exceptional food and service  
at The Azorean Restaurant!***

### **Contact Information:**

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